

Subject	Activity/Who	When
Program Planning	-Development of Be Connected Program covering key digital skills topics -Identify and confirm trainers to deliver sessions on the designated subjects Minh Phuong & Bach Yen	Completed with the exception of Bendigo Bank on Online Banking Security and Boroondara Council on MyGov. Tentative date for Bendigo Bank is Tue 9/6/2026 , and 11/8/2026 for Boroondara Council.
Attendance @ Learner Management Webinar	Participate in webinars to understand the learner management system and reporting requirements: - o <i>Tech Show & Tell</i> - o <i>Building Digital Skills Kick-Off</i> <i>Intro to Digital Mentoring</i> Q Hoa & M Phuong	17/03/2026 - 24/03/2026
Member Enrollment	Q Hoa and M Phuong	07/04/2026 To date there are 30 members are interested
Getting Started Checker Sessions 1 half hour from 12:30pm to 1pm	T Huong	14/04/2026
VSCA Website Presentation Session 2 half hour from 12:30pm to 1pm	Q Hoa and Xuan Thao	21/04/2026
Sessions 3&4 All about Android and iPhones, each session half hour from 12:30pm to 1pm	Vy Nguyen	28/04/2026, 05/05/2026 & 19/5/2026 (12/5/2026 is Mother's day)

Website Searching(how search engines work, Demonstrate good search keywords, How to spot scams and false information when searching online, Security...) Sessions 6 45mins from 12:30pm to 1:15pm	Xuan Thao	26/05/2026
Healthy Aging: Adding Life to Your Years” Why Healthy Aging Matters Lifespan vs Healthspan What Happens As We Age? One Major Cause of Aging: Oxidative Stress What Are Antioxidants? Why Muscle Matters After 60 Measuring Your Wellness Small Daily Habits Matter Sessions 7 45mins from 12:30pm to 1:15pm	Hilary Ly	02/06/2026
Online Banking Security (Kate Bellamy) Retirement Investments (Hilary) Session 8 30mins from 12:30pm to 1pm	Kate Bellamy from Bendigo Bank and Hilary Ly	9/06/2026
All about data part 1(Data in general, local and mobile/internet data. How to control it . Sessions 9 30mins from 12:30pm to 1pm	Mai Tran	16/06/2026
Google Translate, Chat GPT, Microsoft 365 Copilot Sessions 10 30mins from 12:30pm to 1pm	Loi Tran	23/06/2026

Introduction to buying and selling online Sessions 11 & 12 ,each 30mins from 12:30pm to 1pm	Ian Dung Yuong	30/06/2026 & 07/07/2026
All about data part 2(Global data, its growth, major generators, sovereign and global data and Data centers) Sessions 13 30mins from 12:30pm to 1pm	Mai Tran	14/07/2026
How to use Google Maps part 1 Sessions 14 , 30mins from 12:30pm to 1pm	Thinh Ngo	21/07/2026
Introduction to home security, smart homes Sessions 15 , 30mins from 12:30pm to 1pm	Ha Nguyen	28/07/2026
Session 16 , 30mins from 12:30pm to 1pm How to use Google Maps part 2	Thinh Ngo	04/08/2026
Introduction to MyGov Session 17 45mins from 12:30pm to 1:15pm	Borroondara Council	11/8/2026
Place holder 30mins from 12:30pm to 1pm for Hilary Ly	Hilary Ly	18/8/2026 Hilary Ly expresses her wishes to have another session – to be confirmed
Progress Checker, Financial Acquittal Submission	M Phuong	End of project (25/08/2026)

Project Evaluation & Reporting	THuong	End of project (25/08/2026)
Monitoring & Adjustments	M Phuong	On Going